

Steve Atkinson MA(Oxon) MBA FIoD FRSA
Chief Executive

Date: 13 June 2014



Hinckley & Bosworth
Borough Council

A Borough to be proud of

To: Members of the Finance, Audit & Performance Committee

Miss DM Taylor (Chairman)
Mr JS Moore (Vice-Chairman)
Mr PR Batty
Mrs R Camamile

Mr PAS Hall
Mr R Mayne
Mr K Morrell

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **FINANCE, AUDIT & PERFORMANCE COMMITTEE** in the De Monfort Suite - Hub on **MONDAY, 23 JUNE 2014 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

As requested by members at the previous meeting, there will be a pre-meeting for members of the committee at 6.00pm in the Members' Room to consider their achievements and performance in conjunction with the Annual Report.

Yours sincerely

A handwritten signature in purple ink, appearing to read 'Helen Rishworth'.

Helen Rishworth
Communications & Democratic Accountability Officer

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES OF PREVIOUS MEETING (Pages 1 - 2)
To confirm the minutes of the meeting of the Finance Audit & Performance Committee held on 12 May 2014.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.**
5. QUESTIONS
To hear any questions in accordance with Council Procedure Rule 10.
6. INTERNAL AUDIT BLOCK REPORT (Pages 3 - 18)
Report of Internal Audit.
7. DRAFT ANNUAL GOVERNANCE STATEMENT (Pages 19 - 34)
Report of the Deputy Chief Executive (Corporate Direction).
8. DRAFT OUTTURN 2013/14 (Pages 35 - 56)
Report of the Deputy Chief Executive (Corporate Direction).
9. PERFORMANCE & RISK MANAGEMENT FRAMEWORK (Pages 57 - 74)
Report of the Deputy Chief Executive (Corporate Direction).
10. ANNUAL REPORT & WORK PROGRAMME (Pages 75 - 88)
11. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY